

## HAMILTON COUNTY JOB OPPORTUNITY

Posting Number: 217-05

December 28, 2005

POSITION: Foster Care Supervisor

DEADLINE TO APPLY: January 11, 2006

CLASSIFICATION: JFS Manager 1—Children's Services

DEPARTMENT: Job and Family Services

LOCATION: Children's Services Unit  
222 E. Central Parkway  
Cincinnati, Ohio 45202

WORK HOURS: 80 Hrs. Bi-Weekly

FLSA STATUS: Salaried/FLSA Exempt

SALARY: \$42,619.00 to \$58,011.00 Annually

### Listed below are the MINIMUM QUALIFICATIONS that must be met in order to be considered:

Master's degree in social work or related field plus two years of experience in children's services case load work (in lieu of a Master's degree upon hiring, incumbents are expected to work toward the completion of a Master's degree in social work or related field within an agreed-upon time frame to meet Agency certification requirements).

### Listed below are the LICENSE/CERTIFICATION REQUIREMENTS of the department:

Must undergo a background check via the Ohio Bureau of Criminal Identification and Investigation (BCI).

### Listed below is a brief summary of the JOB DUTIES:

Supervises Foster Care workers. Supervisor is responsible for providing both individual and group supervision on a weekly basis. This supervision consists of teaching workers dynamics of child development, separation, grief and family and individual treatment modalities. Time also is spent teaching rules, regulations and policy governing child welfare practices and caseload time management. Covers uncovered caseloads. Administrative responsibilities include paper control and flow of Title XX, ABW's, forms, state and F&C manuals, placement packets, case plans, case dictation and JCT, statistical reports, vouchers, mileage and employee performance. Attends necessary approved training as required. Performs other related duties as assigned.

### HOW TO APPLY FOR THE POSITION:

Apply IN PERSON or SEND your resume/application to the following address:

Hamilton County Personnel Department  
County Administration Building  
138 East Court Street, Room 707  
Cincinnati, OH 45202

FAX your resume/application to: 513-946-2377

**NOTE:** Applications for Hamilton County positions are considered public records under Ohio's Public Records Act. As a public record, applications maintained by the County are made available to any person requesting to view them.